



T4T GRANT APPLICATION FORM

LivingWorks ASIST TRAIN THE TRAINER

Goals of the LivingWorks ASIST Grant Funding program

The Black Dog Ride Australia LivingWorks ASIST Grant funding program is focused on supporting initiatives that; help people who suffer from mental illness, help prevent suicide, and raise awareness of both mental health and suicide prevention. We are seeking to distribute funding as widely as possible (in terms of location), in programs that make a cost effective, demonstrable and sustainable difference in peoples' lives. We also seek to ensure that LivingWorks ASIST grants have the best chance of success and sustainability.

Eligibility

To be eligible to apply for a LivingWorks ASIST Grant through Black Dog Ride Australia, applicants must meet the following criteria:

- Applicants must be supported by either a; not-for-profit organisation, a not-for-profit constituted body (such as an incorporated association), or a not-for-profit community group.
- The intended use of the funds applied for must be consistent with Black Dog Ride Australia's goals of the T4T Grant Funding program, as stated above.
- Please read the terms stated in the declaration section at the end of this form before you start.
- Please note that the person completing this application must be able to nominate a supporting agency or an employer (or auspicing agency) that will support them in attaining and maintaining their registration.
- The supporting agency must also fill in and sign this form.

Submission

Applications for this round of community grant funding must be made using this form, and be emailed as an attachment to office@blackdogride.org.au.

Please do not post a hard copy of your application. Additional information beyond what is requested within this form is not required. Should further information be required we will contact you.

Application Process

To apply for funding through Black Dog Ride Australia, please follow the instructions below

1. Complete the relevant T4T Grant Application Form and ensure the word limit for each section is adhered to.
2. Submit your application, as outlined above.
3. You will receive a response by email acknowledging receipt of your submission.
4. All applications will be reviewed by members of a Black Dog Ride board subcommittee.
5. Application outcomes will be advised by email to the contact person you nominate on the application form. It is our aim to notify your contact person of the outcome of your submission as soon as possible.

Applications that are incomplete or ineligible will not be considered.

If you have any questions regarding the application process, please contact the Black Dog Ride Australia office on office@blackdogride.org.au.

LivingWorks ASIST Grant Category

Currently you are able to apply for a LivingWorks ASIST Train the Trainer as detailed below.

It is essential that individuals who are applying to be a trainer have a supporting organisation who will aid you in attaining and maintaining your trainer status and provide support for you to conduct workshops. This includes consideration of costs of workshop materials, venue support and co trainers where required.

Grant Detail Overview:

LivingWorks ASIST Train the Trainer

A grant exists to have a nominated person trained to become a LivingWorks "ASIST" trainer for your community. To find out more about ASIST, see <https://www.livingworks.com.au/programs/assist/> . If a grant for this is awarded, the T4T portion of the grant will be paid directly to LivingWorks by Black Dog Ride Australia. Before you can apply for this grant you must attend the pre screening interview conducted by LivingWorks Australia. For more information about becoming an ASIST trainer see <https://www.livingworks.com.au/programs/assist-t4t/> Please read this thoroughly before contacting info@livingworks.com.au to enquire about progressing your T4T application with a BDRA grant.

T4T funding:

On confirmation of your success in the pre screening interview from LWA you may then fill in this application to BDRA for the costs of the T4T training to be paid directly to LWA.

LivingWorks safeTALK or ASIST T4T. **May only be completed AFTER attaining eligibility status to become a trainer from LivingWorks Australia.**

LWA = LivingWorks Australia

BDRA = Black Dog Ride Australia

I candidate NAME _____ have undertaken the eligibility criteria screen with LWA and submit endorsement that indicates my acceptance as a trainer candidate.

I declare that I have been approved to undertake the T4T training course for LivingWorks **ASIST**

Training Dates: _____ (please select date at least 6 weeks from BDRA application date)

Training Location: _____

I understand that the T4T fee will be paid directly to LWA on receipt of my notification from LWA of my approval to be a trainer candidate, and the invoice from LWA. The invoice is to be made out to BDRA and will be paid by BDRA to LWA for me to undertake this training.

If I am unable to attend this training at this time for any reason, I will notify BDRA and LWA within 30 days prior to the training dates to defer my training, and I further understand that I will have 6 months to reschedule another suitable training date, or the funds will be returned to BDRA.

If the invoice has been paid by BDRA to LWA and I fail to notify BDRA and LWA within 30 days prior to the course commencement, I may be required to pay back the T4T amount (currently sT \$1,800.00 or ASIST \$3,750.00)

Full Name (trainer candidate) _____

Address _____

Email Address _____

Phone contact information Mobile _____ Work or landline _____

Are you applying as (Choose One)

A Private individual:

As an individual will you receive support to deliver LWA training?

Yes

No

(Who will support you?)

Please provide detail: agency or organisation.

B Employee in a supported position:

Does your employer support your delivery of LWA training within your organisation or community?

Please provide detail:

1. Support Agency Details – Please fill in your details

Full registered name of organisation who will support the trainer:

Type of organisation (i.e., community group, not for profit organisation): _____

ABN/ACN (if applicable): _____

Revenue for 2021/2022: _____ and 2022/2023 financial year (if applicable): _____

Is your organisation registered for GST? Yes No

1d. Who and how many people in the community will benefit directly by attending a workshop provided by the new trainer (or trainers) within the first twelve months? (max. 100 words).

1e. Will the newly registered trainer continue to provide workshops beyond the first 12 months? If so, please explain how this will continue (max. 100 words).

1f. How will you evaluate how effective it has been to have this new trainer in your community (max. 100 words)?

2. Acknowledgement of Black Dog Ride Australia’s support

Describe how Black Dog Ride Australia’s support will be acknowledged publicly. This may include promotion via media, internet, newsletters, workshop handouts, or signage (max. 100 words).

3. Referees

Provide details of two (2) referees that can comment either on the need for the project you are proposing, or your organisation's ability to deliver the project.

Referee 1	Referee 2
Contact Name: _____	Contact Name: _____
Organisation: _____	Organisation: _____
Position: _____	Position: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

4. Declaration and Consent

This declaration and consent must be made by yourself as the trainer candidate and also by a person from the organisation supporting the candidate for T4T application who has appropriate authority (such as Chief Executive Officer, Director, Chairperson) to declare and consent to the matters required.

In my capacity as A) The representative with the organisation and B) The trainer candidate submitting the T4T Grant Application, I declare that:

- The information supplied to Black Dog Ride Australia is, to the best of my knowledge, accurate and complete.
- The organisation, on behalf of which the application is submitted, supports the Grant being sought, the program as outlined, and is aware of, and agrees to, the Grantee Obligations that will apply.
- Black Dog Ride Australia will be notified of any change to details provided and will be advised of any circumstances that may affect the accuracy of the T4T Grant Application submitted.
- It is understood that Black Dog Ride Australia will make public all successful T4T Grant Applications.
- It is understood that the organisation, if successful in its Community or T4T Grant Application, will be required to enter into a written grant agreement with Black Dog Ride Australia before any grant can be made. Black Dog Ride Australia's Standard Grantee Obligations, along with other provisions and obligations, will be reflected in the grant agreement.
- I have read Black Dog Ride Australia's Privacy Policy, note that it applies to all personal information collected for the purposes of the Community and T4T Grant Application process, and I give consent for the use of such information as contemplated. To enable details of the Community and T4T Grant Application to be confirmed, and to facilitate the processing of the application by Black Dog Ride Australia, I consent to Black Dog Ride Australia contacting any relevant persons or organisations about the application and to providing copies of the application to such third parties as may be necessary from time to time.

Declared by:

A) Support Agency Representative

B) Trainer Candidate

Signature: _____ Signature: _____

Name: _____ Name: _____

Organisation: _____

Position: _____ Position: _____

Date: _____ Date: _____