



T4T GRANT APPLICATION FORM

MHFA TRAIN THE TRAINER

Goals of the T4T Grant Funding program

The Black Dog Ride Australia T4T program is focused on supporting initiatives that; help people who suffer from mental illness, help prevent suicide, and raise awareness of both mental health and suicide prevention. We are seeking to distribute funding as widely as possible (in terms of location), in programs that make a cost effective, demonstrable and sustainable difference in peoples' lives. We also seek to ensure that T4T grants have the best chance of success and sustainability.

Eligibility

To be eligible to apply for a T4T Grant through Black Dog Ride Australia, applicants must meet the following criteria:

- Applicants must be supported by either a; not-for-profit organisation, a not-for-profit constituted body (such as an incorporated association), or a not-for-profit community group.
- The intended use of the funds applied for must be consistent with Black Dog Ride Australia's goals of the T4T Grant Funding program, as stated above.
- Please read the terms stated in the declaration section at the end of this form before you start.
- Please note that the person completing this application must be able to nominate a supporting agency or an employer (or auspicing agency) that will support them in attaining and maintaining their registration.
- The supporting agency must also fill in and sign this form.

Submission

Applications for this round of community grant funding must be made using this form, and be emailed as an attachment to office@blackdogride.org.au.

Please do not post a hard copy of your application. Additional information beyond what is requested within this form is not required. Should further information be required we will contact you.

Application Process

To apply for funding through Black Dog Ride Australia, please follow the instructions below

1. Complete the relevant T4T Grant Application Form and ensure the word limit for each section is adhered to.
2. Submit your application, as outlined above.
3. You will receive a response by email acknowledging receipt of your submission.
4. All applications will be reviewed by members of a Black Dog Ride board subcommittee.
5. Application outcomes will be advised by email to the contact person you nominate on the application form. It is our aim to notify your contact person of the outcome of your submission as soon as possible.

Applications that are incomplete or ineligible will not be considered.

If you have any questions regarding the application process, please contact the Black Dog Ride Australia office on office@blackdogride.org.au.

T4T Grant Category

Currently you are able to apply for a Mental Health First Aid Train the Trainer Grant Category A as detailed below.

It is essential that individuals who are applying to be a trainer have a supporting organisation who will aid you in attaining and maintaining your trainer status and provide support for you to conduct workshops. This includes consideration of costs of workshop materials, venue support and co trainers where required.

Grant Detail Overview:

A. Mental Health First Aid train the trainer_ _Fill in T4T form A MHFA

This grant exists to have a nominated person trained to become a "Mental Health First Aid" trainer for your community. The nominated person must first confirm their eligibility to become a MHFA instructor. Please refer to <https://mhfa.com.au/be-an-instructor>. If they are selected and approved to become a MHFA trainer and a grant for this is awarded, the T4T fee will be paid directly to Mental Health First Aid Australia by Black Dog Ride Australia.

Form A PART ONE Mental Health First Aid

MHFA = Mental Health First Aid

BDRA = Black Dog Ride Australia

I candidate NAME _____ have undertaken the eligibility criteria screen at: <https://mhfa.com.au/be-an-instructor> and declare that I have been approved to undertake the T4T training course for MHFA Instructor.

Training Dates: _____ (please select date at least 6 weeks from BDRA application date)

Training Location: _____

I understand that the T4T fee will be paid directly to MHFA on receipt of my notification from MHFA of my approval to be a trainer candidate, and the invoice from MHFA. The invoice is to be made out to BDRA and will be paid by BDRA to MHFA for me to undertake this training.

If I am unable to attend this training at this time for any reason, I will notify BDRA and MHFA within 30 days prior to the training dates to defer my training, and I further understand that I will have 6 months to reschedule another suitable training date, or the funds will be returned to BDRA.

If the invoice has been paid by BDRA to MHFA and I fail to notify BDRA and MHFA within 30 days prior to the course commencement, I may be required to pay back the T4T amount (currently \$4,250.00)

Full Name (trainer candidate) _____

Address _____

Email Address _____

Phone contact information Mobile _____ Work or landline _____

Are you applying as (Choose One)

A Private individual:

As an individual will you receive support to deliver MHFA training?
(Additionally the support agency must also fill in 1 Support Agency Details below)

Please provide detail:

B Employee in a supported position:

Does your employer support your delivery of MHFA training within your organisation or community?

Please provide detail:

1. Support Agency Details – Please fill in your details and the following 6 questions 1a to 1f.

Full registered name of organisation who will support the trainer:

Type of organisation (i.e., community group, not for profit organisation): _____

ABN/ACN (if applicable): _____

Revenue for 2021/2022: _____ and 2022/2023 financial year (if applicable): _____

Is your organisation registered for GST? Yes No

Website: _____

Postal Address: _____

Street Address: _____

Name of contact person (and authorised representative): _____

Position held by contact person (and authorised representative): _____

Phone number: _____

Mobile number: _____

Email: _____

1a. Describe your organisation. You may include your organisation’s background, mission, population it serves, geographic reach, services provided, governance, skills and experience, networks and partnerships (max. 200 words):

1b. Describe how you will support the provisional trainer once they have completed T4T:

1c. Describe why a MHFA trainer is needed in your local community. You may include background, statistics, policy or research evidence (max. 100 words).

1d. Who and how many people in the community will benefit directly by attending a workshop provided by the new trainer (or trainers) within the first twelve months? (max. 100 words).

1e. Will the newly registered trainer continue to provide workshops beyond the first 12 months? If so, please explain how this will continue (max. 100 words).

1f. How will you evaluate how effective it has been to have this new trainer in your community (max. 100 words)?

2. Acknowledgement of Black Dog Ride Australia's support

Describe how Black Dog Ride Australia's support will be acknowledged publicly. This may include promotion via media, internet, newsletters, workshop handouts, or signage (max. 100 words).

3. Referees

Provide details of two (2) referees that can comment either on the need for the project you are proposing, or your organisation's ability to deliver the project.

Referee 1

Referee 2

Contact Name: _____ Contact Name: _____

Organisation: _____ Organisation: _____

Position: _____ Position: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

4. Declaration and Consent

This declaration and consent must be made by yourself as the trainer candidate and also by a person from the organisation supporting the candidate for T4T application who has appropriate authority (such as Chief Executive Officer, Director, Chairperson) to declare and consent to the matters required.

In my capacity as A) The representative with the organisation and B) The trainer candidate submitting the T4T Grant Application, I declare that:

- The information supplied to Black Dog Ride Australia is, to the best of my knowledge, accurate and complete.
- The organisation, on behalf of which the application is submitted, supports the Grant being sought, the program as outlined, and is aware of, and agrees to, the Grantee Obligations that will apply.
- Black Dog Ride Australia will be notified of any change to details provided and will be advised of any circumstances that may affect the accuracy of the T4T Grant Application submitted.
- It is understood that Black Dog Ride Australia will make public all successful T4T Grant Applications.
- It is understood that the organisation, if successful in its Community or T4T Grant Application, will be required to enter into a written grant agreement with Black Dog Ride Australia before any grant can be made. Black Dog Ride Australia's Standard Grantee Obligations, along with other provisions and obligations, will be reflected in the grant agreement.
- I have read Black Dog Ride Australia's Privacy Policy, note that it applies to all personal information collected for the purposes of the Community and T4T Grant Application process, and I give consent for the use of such information as contemplated. To enable details of the Community and T4T Grant Application to be confirmed, and to facilitate the processing of the application by Black Dog Ride Australia, I consent to Black Dog Ride Australia contacting any relevant persons or organisations about the application and to providing copies of the application to such third parties as may be necessary from time to time.

Declared by: A) Support Agency Representative

Declared by: B) Trainer Candidate

Signature: _____

Signature: _____

Name: _____

Name: _____

Organisation: _____

Position: _____

Position: _____

Date: _____

Date: _____